

PROPERTY AND COMMUNITY PLANNING COMMITTEE

MINUTES

Thursday, November 17, 2005

10 a.m.

Council Chambers

Present: Colin Wasacase, Len Compton, Jennifer Rasmussen, Tara Rickaby, Jeff Port, Anneli Rosteski, David Canfield (10:30)

Regrets: Bill Preisenzanz, Art Mior, Rick Perchuk, Rory McMillan, Ingrid Parkes

Councillor Wasacase opened the meeting at 10:10 a.m.

1) Adoption of Minutes – November 3, 2005

Moved by: Len Compton Seconded by: Colin Wasacase

THAT the minutes of the November 3, 2005 minutes be adopted as distributed.

CARRIED

2) Additions to the Agenda –

#12 – Standing Committee Meeting Schedule

3) Declaration of Pecuniary Interest - None

4) LOWBIC – Quarterly Financial Reports

Ms. Rosteski indicated that the financial statements have now been delivered to LOWBIC and will collated and delivered to the City this afternoon.

Action required: Review at next meeting.

5) City Economic Development Program: Status Report

Jennifer Rasmussen elaborated on her report which was distributed to Council via email. The Public Education and Awareness Forum, one of the Abitibi downsizing/closure responses is being held December 6th, with Dennis Wallace as facilitator. The time and venue is yet to be determined.

Jennifer reviewed the highlights of the Economic Development Status Report, prepared by Walter DeSilva, and recommended that Council accept the report in order to keep the process moving forward by using the report as the basis for the new economic development plan.

Moved by: Len Compton Seconded by: Colin Wasacase

THAT the Property and Community Planning Committee acknowledges receipt of the report on the Community Economic Development Planning Workshop, as prepared by Walter DeSilva; and further recommends THAT Council approves the report to develop an economic development plan for the City of Kenora.

Action required: Committee of the Whole.

6) Subdivision Agreement – Northwest Development (2004) Ltd.

Jeff Port reported that the City met with the Developer and Contractor and discussed several deficiencies. Weather permitting they will be addressed this year. The Operations Manager has suggested that if the work cannot all be completed this year, a recommendation may come forward to enter into the subdivision agreement and use a security bond to cover any unfinished work, in addition to the maintenance guarantee.

Action required: Report and recommendation after Developer has resolved issues and provided required information.

7) Subdivision Agreement – Moncrief Construction Limited

Tara Rickaby reported that the Developer is busy with outside projects.

Action required: Ongoing administration

8) Downtown Revitalization – RFP’s and application for funding

Jeff Port reported that the deadline for the RFP was November 10th. Five proposals were received and will be reviewed and ranked by staff next week. The proposals will be reviewed, and scoring will be weighted 70% on the proposal and 30% on the cost.

The municipal portion of the funding is budgeted through the five year capital budget, there is funding approved through COMRIF and applications have been made to the Northern Ontario Heritage Fund and Industry Canada. Currently staff is working on Stage 2 submissions, and funding approvals are pending.

Action required: Report and recommendation after proposals are evaluated.

9) Round Lake Subdivision – Assumption of Roads and Release of Obligation

Jeff Port indicated that The former Town Jaffray Melick entered into a subdivision agreement with Pre-Kay Enterprises on 25 October 1994. The Municipal Engineer has recommended assumption and release of obligation once the “as built” drawings are submitted. The Municipal Solicitor has confirmed that there are no liens or encumbrances registered on title and further that a search for Certificate of Writ of Execution was clear. Thus the requirements of section 50, the Certificate of Release will have been met, and the Developer has met all obligations as set out in the subdivision agreement.

Action required: Recommendation to COW when Developer has met requirements.

10) Kenora Heritage Committee

Jeff reminded the Committee that there is a call for three at large positions. The deadline for application is November 21st. The applications will be reviewed and a recommendation brought forward.

Action required: Report and recommendation after applications reviewed.

11) Road “reading” – per Rusty Russell

Jeff Port referred to the portion of Rusty Russell’s book “Russell on Roads” which speaks to the status of “unassumed” roads. The Committee discussed

roads and private roads agreeing that cases must be considered on their own merits, as indicated in the Private Roads Policy.

Action required: Circulate portion of book which refers to the 5% dedication of property for road purposes.

12) Standing Committee meeting schedule

Joanne McMillin attended and distributed the draft agenda. The Committee agrees that the change to Wednesdays is not problematic. The meeting time will remain from 10 a.m. to noon.

Action required: Joanne to report to Council.

Motion required adjourning to Closed Meeting (10:55)

Moved by: Len Compton Seconded by: David Canfield

THAT this meeting now be declared closed; and further

THAT this Committee adjourns to a Closed Meeting to discuss the following: matters of security of municipal property and acquisition of land;

Moved by: David Canfield

Seconded by: Len Compton

THAT the closed meeting be adjourned at 11:35

The meeting adjourned at 11:36 a.m.

Next meeting, Thursday, December 1, 2005, 10 a.m., Council Chambers